

Overview and Scrutiny Work Plan

Committee	Review / Task Group	Nov-13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	Jul-14	Scrutiny Officer	STATUS (incl. date)		
		Cabinet 21st Nov	Cabinet 17th Dec	Cabinet 21st Jan	Cabinet 11th Feb	Cabinet 18th Mar	Cabinet 22nd April	Cabinet 20th May	Cabinet 17th Jun	Cabinet 22nd Jul				
		Council 12th Nov			Council 4th and 25th Feb			Council 13th May		Council 29th Jul				
O & S MANAGEMENT	Financial Planning Task Group	Ongoing									PK/ED	Next meeting 15 Jan		
	Review of Area Boards Task Group	Management 4 March									HP	First meeting 8 Jan		
	Swindon & Wiltshire Local Enterprise Partnership (LEP) Task Group										PK/ED	Joint with Swindon BC. Membership invited first meeting being arranged		
	Campus Governance										PK	Timing and details to be decided		
	Broadband Rollout										PK	Timing and details to be decided		
	Development of the Procurement Service										PK	Timing and details to be decided		
	Housing Allocations Policy Rapid Scrutiny	Management 5 Nov	Management 7 Jan									PK	Outcome of rapid exercise being reported to Cabinet 21 Nov	
	Highways and Streetscene Contract - Member Request	Management 5 Nov	Management 7 Jan									PK/MM	Rapid scrutiny completed, reported to MC Jan 2014. Second mtg to report to ESC April 2014	
	Staff Morale - Member Request			Management 7 Jan									PK	Report back from Staffing Policy Committee
	Scrutiny Representation of Project Boards and Focus Groups										PK	Regular updates provided to Committee		
Supermarket Levy to pay for car parking			Management 7 Jan									PK/ED		
	Apprenticeships in Wiltshire					Children's March 2013						HP	Covering council facilitation of apprenticeships and the council's use of apprentices as an employer	
	Early Help Strategy - update							Children's May 2013					HP	Draft Strategy rec'd Dec 2013. Update on final version and imp' plan requested. CSC to monitor success indicators.
	Final Report of the Positive Leisure Activities for Young People Task Group					Children's March 2013						HP	This task group was established to respond to the consultation on a Cabinet review of youth activities.	
	Non-maintained schools and the Local Authority (TBC)					Children's March 2013						HP	A brief report on the council's role and responsibilities in terms of non-maintained schools.	
	Executive response to the 18 month review of the FE in the Salisbury Area Task Group					Children's March 2013						HP		
	Safeguarding Children & Young People Task Group	Review in progress									HP	Currently scheduling 4 x data-focused meetings and 2-4 x themed meetings.		
	Education for 16-19s Task Group	Review in progress									HP	First meeting 21 January 2014.		
	SEND Task Group	Review in progress									HP	First meeting 23 January 2014.		
	Schools and the Local Authority Task Group	Review in progress									HP	First meeting 23 January 2014.		

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ENVIRONMENT	Community Infrastructure Levy (CIL) Task Group		Environment Dec 2013	Review in progress							MM	Task Group presented proposed rate of CIL to ESC and Cabinet Dec 13. Work to continue due to changing legislation.			
	Waste Task Group		Environment Dec 2013								MM	Task Group presented final report to ESC and Cabinet member Dec 13. Still to scrutinise comms strategy for rounds remodelling.			
	Adoptable Estates Task Group	Review in progress					Environment April 2014						MM	Task Group reviewing systems and communications around planning processes Report to Committee April 2014	
	Investing in Highways												MM	Task Group to scrutinise involvement of Area Boards and how money to be allocated. Work to begin March/April 2014.	
	Parking Review												MM	Task Group to scrutinise presentation to ABs on parking and 'town profile', incl identifying gaps in information.	
	20 mph Policy	Environment Dec 2013											MM	Policy supported. Task Group to review developing policy Jan 2014, members appointed. First meeting being organised.	
	Speedwatch												MM	Work being undertaken to identify Council's role.	
	Highways and Streetscene Contract BBLP					Environment Feb 2014						MM	RS completed, second meeting to be held 27 March, to report back to ESC in April.		
	Flood Plan Annual Report								Environment June 2014				MM	Annual report - duty to review. Learning from recent floods to be included. Report to ESC in June	
HEALTH	Clinical Commissioning Group (CCG) Task Group												MM	Task Group to be dissolved pending endorsement by O & S Management Committee in March	
	Continence Services Task Group	Review in progress						Health May 2014						MM	Task Group reviewing provision of continence products. Report to HSC May 2014
	Review of AWP/Dementia Services	Review in progress										MM	Task Group reviewing provision of revised dementia services. Awaiting completion on consultation on Dementias Strategy.		
	Help to Live at Home												MM	Task Group to commence in Spring 2014, members appointed	
	Urgent Care/Winter Pressures												MM	Task Group to commence in Spring 2014, members appointed	
	Local Safeguarding Adults Board Annual Report												MM	Annual Report Next due Sept 2014	
	Public Health Annual Report												MM	Annual Report Next due Sept 2014	